

## WELCOME

Thank you for joining our family by trusting us with the purchase of your **NEW custom metal building!** We understand that this is a big investment, and we want you to know that we are here to help guide you through the process, step by step. This packet will cover the three stages your order will go through:

1. Manufacturing
2. Scheduling
3. Installation



# MANUFACTURING

The manufacturing phase consists of 3 stages:



### REVIEW:

Once the manufacturer has received your order, they will review it to ensure that there are no errors and that they have a proper understanding of your building. If an error is found, they will contact your Building Specialist and they will also contact you, if necessary, to ensure that everything is correct.



### CONFIRMATION:

Once your order has been reviewed, the manufacturer will contact you to confirm that you are ready for installation and that your site is level. When you confirm that you are ready, your lead time will begin. **\*If you are not ready for installation when you are contacted, your order will be put on hold.\*** Once you are prepared, you must call the manufacturer to confirm your availability for your lead time to begin.



### MANUFACTURE:

After your order has been confirmed, the production of your metal building materials will begin. After the necessary components have been made, your order will then move to scheduling.